LEEDS PALLIATIVE CARE NETWORK Leeds Palliative Care Network **PROGRAMME OVERVIEW 20 /21** Lead Name: To capture progress of the LCPN projects during 20 -21 A Hurlow Adam Hurlow To enable monitoring of achievement and provide targeted support where required. Objective: April 2020 Start Date: March2020 March 2021 End Date:March2021 October 2020 Update **Progress** Given the Covid -19 pandemic and impact on frontline capacity it is recognised that some projects have slipped over the recent months. All Project Groups continue to meet virtually and progress work where possible **Project title and Purpose Key Milestones Project Lead** Update Start date End date Funding? add from dropdowi **Education and training** 1. Palliative and EoLC Learning Outcomes -Map city wide education to the outcomes where Trish Stockton Prof Taylor is undertaking an evaluation of how the outcome: Jul-17 Ν on track Ensure a consistent approach and standard is used are currently being used in Leeds and what challenges there -Provide guidance on different ways to use; for delivery of EOLC education that is evidence are to implementation. Ongoing Evaluate the impact of using the outcomes. Then we will review how we are going to use them citywide. Leeds input to Regional work; benchmarking CNS The EOLC outcomes are now in the Professional section of the new LPCN website as a key place to access, they have been updated to include the Nurse associate role. CNS mapping completed and they are being used regionally through ECHO programme; Trish Stockton Met with LTHT OD representative to discuss the need for a on track 2a Communication Skills Training meet with the LAHP to discuss support for the Oct-20 Mar-21 To develop a Pan Leeds Communication skills sustainable model of communication skills training in the trust and capacity to deliver. Meeting with the LAHP to programme in Palliative and End of Life Care outline current communication skills training provision discuss their support in developing a training model that would be delivered across all health/ social care providers in to who, how and what level and identify gaps Leeds in palliative and end of life care 2b Communication Skills Training Update current training material. The training material is currently being developed to being Mar-21 Trish on track To deliver consistent and high quality training in delivered on line for the foreseeable future. To discuss Refresh Communication Skills Strategy communication skills for EOLC across Leeds training more facilitator with the education group. Strategy and Programme Content Engage with national roll out for use of ECHO on track 3. ECHO System Commenced 2nd GP programme Feb 2020. Mar-21 Jane Sep-17 Funding To develop, support and promote a tele-education -Secure Funding for staff time to support project Chatterjee ECHO Co-ordinator will increase to 2 days per week to meet made system citywide. (incl GP's, Care homes, EOL -Complete training for initial ECHO team demand. ecurrent fo CNS regional ECHO programme in progress. Teams and NHS Trusts). Citywide Engagement event ECHO Agree next steps and roll out Care homes programme - gone out for EOI in collaboration Support -Start first ECHO course with EOLC facilitators. Team -Evaluate ECHO use Discussions with key people about using the Hub for other Agree next stage roll out areas of training e.g. Frailty and also working other regional Recruit Admin Support Significant ECHO use during Covid -19 outbreak to enable

access to training virtually

		Patient Fx	perience & Quality Improvement				
4. EOLC Metrics Agree and implement a suite of metrics across Leeds to measure the effectiveness and quality of palliative and EoLC	- Full Metrics Report Produced - Understand links to other metrics / information systems (EG RAIDR) -EPaCCS report flowing routinely every quarter - Further Metrics agreed for next Leeds Strategy - Continue to pursue interoperability and influence LCR	Adam Hurlow	Hospital attendance and admissions in last 90 days data now available Metrics for Left Shift Blue Print Proposed to CCG. These will be same as in Strategy Document. 2019-2020 EPaCCs Annual Report Received and published on website. Q1 2020-21 Received.	ongoing	Mar-21	N	on track
			Planned dates for remaining report production this year provided Q2 report expected 14th December 2020				
5. Improving EPaCCs, its use and reporting Increase the use of EPaCCs across Leeds Providers to improve the coordination and management of Palliative & EOL Care. To improve the reporting of EPaCCs data to further improve use, monitor EOL outcomes and inform system planning. To include the use of and access to the ReSPECT document and process. (Recommended Summary Plan for Emergency Care and Treatment)	-Pilot PPM+ version -LTHT launch -Explore options for shared palliative care view	Sarah McDermott Matthew Allsop	LTHT EPaCCS developed within ReSPECT; in use Reports development in progress. Primary Care added the ReSPECT form to current EPaCCS template in both System 1 and EMIS to support need for increased ACP and improve communication across system. LCH colleagues implemented same from end of April 2020. GP Training on ACP and use of ReSPECT ongoing ReSPECT programme reviewed; planning ahead template and education groups to resume; comms plan in discussion with public health. Planning Ahead working group revising template and version 3 Respect form ready for late November / early December launch – near completion; Agreement with Public Health to include link to Primary Care What Matters to Me template to support personalised care; Agreement that hospices will lead development of senior clinician ReSPECT signatory training to support planning Ahead template launch. Public awareness comms plan in discussion with public health. AUPC Audit of EPaCCs data report final draft shared with LPCN Group and Executive. Final amends being made in light of queries.	Sep-17	Mar-21	N	on track
6. Improving EOL care data within the Leeds data set To expand the EOL data available for future analysis and planning by adding hospice data.	1. Meet with the Leeds health and care Informatics team 2. Agree what hospice data should be included within Leeds data set from both St. Gemma's and Wheatfields 3. Agree how data will be collected / flow 4. Check all IG requirements are covered including any additional data sharing agreements 5. Consider other useful data that might be included - e.g. CHC fast Track data.	Mike Stockton	First meeting 4TH September very positive. Tony Deighton met with Simon Harris and team to review data available. Initial data set shared by Tony Deighton. Tony will liaise with Daniel Yates. Additional data sharing agreement may be required- Simon Harris reviewing the need for this. Meetings ongoing. Amend completion date to March 2021.	Jul-19	Mar-21	N	on track
7. Provision of 50 additional Syringe Drivers to core care providers To improve patient care and experience through increasing availability and access to equipment required for effective symptom management	- Meet with LTHT medical Physics to explain bid and agree purchasing process - Order Syringe Drivers and lock boxes - Transfer fund to LTHT - Finalise numbers required with each provider - Medical Physic to check and label devices - Distribute to Providers - Work collaboratively as a system to manage risks and issues	Diane Boyne Liz Rees	Discussions via email in light of Covid 19 outbreak. Agreed to use syringe drivers in Inpatient wards due to battery life risk in community. 35 = LTHT; 2=LYPFT; 7= St. Gemma's; 6= Wheatfields All Equipment delivered. Ongoing concerns across all providers about V3 of the T34 - e.g. life of battery. Monitor impact. LCH still short supply. Partners lending V2s On system issues log. New Field Safety Notice resulting need to use specific Duracell batteries, monitor when in use and not put in use those not yet started. System wide meeting - 22 October 2020. To collate numbers of syringe drivers across the system To ask BD if we can be reimbursed for 35 not in use To see if LTHT will put 35 into use and release 2nd edition model to LCH Medical physics to review practicalities of using Graseby model in community To consider other models available To request meeting with BD. LCH to swap 4 third editions models with hospices System to maintain collaborative working.	01/04/2019 Sept 20	30/05/2020 March 21	Y CCG Pipeline Bid	on track
8. Bereaved Carer's Survey: To gain feedback on experience of EOLC delivered from carers of recently deceased patients.	-Work with Healthwatch on design, promotion and analysis -Review and refine survey for scientific rigour -Finalise survey to be delivered annually with CCG funding -Agree distribution process and dates for survey -Analyse returned surveys -Produce annual report of findings	Liz Rees Helen Syme	System to maintain collaborative working. Completed Action Plan from 2018-19 Survey placed on website. A unified quality measure for city proposed. Healthwatch to help calculate. Agreed to defer next survey until Spring 2021 given Covid impact and time required to plan and revise. 2019-20 Survey Report Completed and shared with LPCN Executives and Group. To formally accept at next LPCN Executive meeting then distribute widely and add to website		Mar-21	Y Recurrent funding Request annually	on track

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- Audit of S/C medication administered in last days		Medicines Management				
of life	Moira Cookson	To undertake a further 3 month audit within LCH: Audit form redesigned and approved by PCL's at LCH Faren Neeh briefed PCL's about form completion	Sep-17	Mar-21	N	on hold
- Discuss issues identified at National Anticipatory Study Days		Audit to commence Jan 2020 for 3 months to include pre and post death medication quantities				
- Review Anticipatory Syringe Driver Guidance - Identify next Steps		to LCH last days of life guidance.				
		working group. First Audit work being presented as Poster to Palliative Care				
		Develop link with Ben Bowers (Cambridge) to share learning through audit work and influence national agenda.				
		Capacity within LCH due to Covid requires project to be temporarily put on hold				

- Ensure all approved guidance have review dates agreed - Establish review groups for guidelines as required	Moira Cookson	Ongoing	Ongoing	Mar-21	N	on track
Review and update Liver and Renal Guidance	Rachel Sorley	Previous author group met to update documents. Minor amends required.				
		above document. Circulated to LPCN group for comments; documents		OCT- 20		
		Rachel to agree amends with Liver and Renal teams and share final document.				
Review and Update Heart failure Guidance		being added to LHP and website.				
	Jason Ward	Y&H guidance requires updating. Jason has agreed to lead this for Leeds as Y&H author group no longer exists	Sept - 20	Mar - 21		
- Produce internal LPCN bid for funds to support pharmacist time	Moira Cookson	Will request LPCN funding as / when required. Capacity due to Covid requires project be temporarily put on	Mar-20	Mar-21		on hold
- Link with TPP to identify if System One developments required in order to plan timescale of project		hold				
- Implement EPS to allow paper less prescribing in community by specialist Palliative Care Teams - Support LCH in developing a formulary for use by their prescribers as they too implement EPS						
		Cornorate				
- Oversee input and website content - Quarterly oversight and review group meetings	Diane Boyne	Website Group to oversee further developments established. Activity on website significantly increased	Jun-19	Mar-21	Pipeline bid Recurrent	on track
- Manage associated promotional materials - Maintain links with BML who support management and development of website.		Agreement for BML support for 2020-21 agreed. Invoice paid. Added banner to front page to direct to key content			Funding to maintain from 20-21	
		professionals. Added Annual Report.				
		Added EPaCCs report. Reviewed Covid pages to ensure still relevant and up to date.				
	Adam Hadam		5-1-40	May 24	Comp L DGN	an karah
Develop draft Strategy in partnership with CCG and agree Key Authors Circulate Draft to Strategy group and LPCN executive	Adam Hurlow	Impact of Covid-19 extended timescales. Approved final amend to Outcomes. Updated version put on website.	rep-19	Mar-21	Core LPCN	on track
Final comments and content from partners. Share final Draft with NHS Leeds CCG Executive		Recognise system will be in different operational position post Covid and will impact on actions.				
publish Publish and share. Place on LPCN Website		Updated Document circulated for final comments to Strategy Group and LPCN Execs; Due back 2nd October Final draft will go to CCG Executive for Sign off. PA will then finalise ready for publication Group to meet again November.				
	Present Results to Anticipatory Meds Group Discuss issues identified at National Anticipatory Study Days Review Anticipatory Syringe Driver Guidance Identify next Steps - Ensure all approved guidance have review dates agreed Establish review groups for guidelines as required Review and update Liver and Renal Guidance - Produce internal LPCN bid for funds to support pharmacist time - Link with TPP to identify if System One developments required in order to plan timescale of project - Produce Leeds Hospices Community Formulary - Implement EPS to allow paper less prescribing in community by specialist Palliative Care Teams - Support LCH in developing a formulary for use by their prescribers as they too implement EPS - Oversee input and website content - Quarterly oversight and review group meetings - Manage associated promotional materials - Maintain links with BML who support management and development of website. - Oversee input and website content - Guarterly oversight and review group meetings - Manage associated promotional materials - Maintain links with BML who support management and development of website.	Present Results to Anticipatory Meds Group Discuss issues identified at National Anticipatory Study Days Review Anticipatory Syringe Driver Guidance Identify next Steps Produce Internal Lector and Renal Guidance Review and update Liver and Renal Guidance Review and update Liver and Renal Guidance Review and Update Heart failure Guidance Produce Internal LPCN bid for funds to support pharmacist time Link with TPP to identify if System One developments required in order to plan timescale of project Produce Leds Hospices Community Formulary Implement EPS to allow paper less prescribing in community by specialist Palliative Care Teams Support LCH in developing a formulary for use by their prescribers as they too implement EPS Oversee input and website content Quarterly oversight and review group meetings Manage associated promotional materials Maintain links with BML who support management and development of website. Diane Boyne Develop draft Strategy in partnership with CCG and agree Key Authors Circulate Draft to Strategy group and LPCN executive Final comments and content from partners. share mint Cot omms for finalisation ready to publish and share. Place on LPCN Website	Proseure Security of Automatical PCN before Composition of Colorate Security Colorate PCN Security Colorate PC	Process Execution to Articipation (which Group Choices Sease Selected in National Articipatory Study Days Stud	-Present Reput to Orticipation y Medic Googness (Constitution of Stronger Stronger) (Constitution of S	Finance and sporting these finance contents to antispatory when the finance contents to antispatory springer Driver Guidence

18 Frailty Ensure palliative & EoLC is represented in plans for development of Population Management Approach to Frailty and EOL	Maintain LPCN links to working groups and ensure mechanism for feeding back	Adam Hurlow Sarah McDermott Gill P	LPCN maintaining involvement. Working groups formed: Training & Culture; Proactive Care; Virtual Ward; Rapid Response; Discharge. Links with 2 LCP's made regarding Advance Care Planning. Virtual Ward due to go live 4.11.19 for Beeston and Middleton NTs. Initial focus will be on hospital avoidance. Frailty agenda remains complex and variable so Adam H will continue to liaise via Frailty Strategy Group. Contact made with Emma Fraser - CCG project lead. New Frailty Support Service to commence in response to Covid-19 demands.	n/a	ongoing	CCG PHM £6k	on track
19 Single Point of Access (SPA) Ensure Palliative & EoLC is represented in plans for Citywide SPA.	Better understand the citywide work.	Sarah McDermott Diane Boyne	No update received since Covid outbreak. Remains an aspiration within P&EOLC strategy	n/a	n/a		on track
20. Respiratory /Breathlessness Pathway Ensure Palliative & EoLC is represented in plans for COPD pathway(s).	LPCN contribute to citywide agenda and service redesign.	Chris Kane	Partner agreement there should be full service redesign for all breathless people from diagnosis to death. In meantime EOLC group to focus on redesign of an integrated service for people with advanced breathlessness in Leeds. Chris Kane to be Clinical Lead. Group interested in developing a website. Alison Boland to liaise with DB for advice and support. Single point of referral for breathlessness management group established and to be rolled out incrementally whilst reviewing capacity to ensure this meets demand. Additional Palliative Care Consultant sessions funded to support.	n/a	n/a	Y WF Recurrent Therapy Post	on track
26. Care Homes To provide Palliative and EOLC support to the citywide Care Homes agenda	- Contribute to the citywide Care Homes Groups - Ensure Care homes are represented within the LPCN	Helen Smith (CCG) Diane Boyne	Citywide Care Homes Oversight Group meeting regularly again virtually. DB attends System reviewing support required by care homes in future. LPCN website linked from LCC Quality Team Care Homes website. ECHO training plans shared with the March Oversight Group. Mike S on Silver Command Care Home Group representing P&EOLC. Community Covid Group shares information about support into Care home regularly.	01/08/19	01/03/21		on track
21 Dying Matters A citywide programme of initiatives and activities to enable people in Leeds to: • Feel more comfortable about death and dying • Discuss their end of life wishes with family members and/or health and social care professionals • Plan for their death including writing their will, registering as an organ donor and communicating their funeral wishes.	This programme will be delivered through 3 work streams: - Stakeholder and community Engagement - Building Capacity - Communications and Marketing The work is coordinated by the Leeds Dying Matters Partnership	Carol Clarke Liz Messenger	Dying Matters Partnership met on 5th November; Chris Singleton from Brave Words attended re performance - 'How to be a Better Human'. Chris made offer of free workshops to organisations working to facilitate conversations about grief, loss and mental health. It was noted at the partnership that the second lockdown has heightened anxieties. In BAME communities, not being able to attend funerals is the greatest anxiety. Promoted and supported the Grief Series Day of the Dead inspired Ofrenda on display at the Centre For Live Art Yorkshire, ending 8 November. Funded a photographer to take photos of the Ofrenda which can be used by the wider partnership. Looking at how we develop Leeds PEOLC Outcome Statement 7 through more engagement with the third sector. Proposals to be considered at our December partnership meeting. Will include an information session about Dying Matters which will be available for partners to use. Also considering ideas for how we reach out to men and BAME communities.	01/10/19	01/03/21		on track
22 Shared Decision Making Pilot	This is an NHSE supported pilot within Supporting People Living with Cancer in Leeds.	Gill Pottinger	Gill P is the LPCN and primary care representative within this pilot. The main focus of the trial is within oncology in LTHT engaging with patients that are living with cancer. Karen Henry is main lead for the Project. 2nd workshop focused on patient engagement. Next steps are looking at specific training available for clinicians on SDM. Also looking at patient groups to get involved. Also consultant letters - now informing GPs it is a palliative approach. No recent meetings or updates available.	01/08/19	Mar-21		on track
23 Rotational Nursing Posts To pilot recruiting newly qualified nurses to an 18 month rotational post opportunity between the hospices and LTHT (Respiratory Unit)	Project between both Hospices and LTHT led by SR Wheatfields LTHT will be the lead recruitment and employing body	Sue Waddington	Initial meetings held. Challenge with capacity due to Covid pandemic impact on services	0/12/19	TBA		on track
24 Learning Disability EOLC Service Improve EOLC, including support at home, for people living with a Learning Disability	Not a formal Project. Group are building links and engaging with LD patients about their needs and choices.	Margaret Deardon Chris Stothard	Presented at Celebration event- slides on website Easy Read documents produced and shared. Julie Royle Evatt now lead work in LYPFT. Dr Sam Browning CCG interested in ACP for people with LD so introductions made.			N	
25 Gypsies and Travellers Supporting individuals at EOL to access care and remain in their own home.	Not a formal project. Hannah Wilson CNS at Wheatfields has developed links with the Liaison Officer for the Cottingley Springs Gypsy and Travelers Site: https://www.leeds.gov.uk/residents/housing/housing-options/gypsy-and-travellers	Hannah Wilson	Highlighting issues with fair access to care and GP registration. Presented at celebration event - slides on website.				
26 Prison EOLC MDT Providing Specialist Palliative Care advice and support to the Armley Prison Health	Consultant and therapist attend 1/12 MDT to discuss advanced illness and complex cases.	Chris Kane	Ongoing input to MDT virtually or as required. Support given for managing dying patients during COVID. Prison staff now able to give PRN medication to people in the last days of life making supporting patients dying in the prison more possible. Developing links as liaison with other specialties such as Parkinson's team to enhance care Inmates would like to be able to die in cells not on healthcare unit - Challenges. Developing Education Programme for Prison Health and Care Staff.	Apr-18		Yes CCG R	

Programme Overview 20-21 October

27 Homelessness Widening access to palliative and end of life care	Establish project steering group. Develop project plan.	Next steering group meeting planned for 22nd October Teaching has been developed for hospice staff regarding	Apr-20	01/09/21	N	on track
for homeless and vulnerably house people in Leeds.	Develop Job descriptions. Recruit project Lead and project worker Set up regular GSM Develop educational sessions/teachings. Develop a hand held easy read information tool. Review existing system to enable identification of homeless people with palliative care needs.	Homelessness and Travelers which will be delivered early 2021. Practice Enquiry planned for 2021 Marketing strategy being developed Project being discussed at key GP Gold Standards meetings to encourage referrals 2 new referrals received this months				