

Leeds Palliative Care Network

Group Meeting

Actions of the meeting held on Wed 20th September 2023 via Zoom

Attendees	Init	Role	Org.
Adam Hurlow	AH	Consultant in Palliative Medicine and Chair	LTHT
Diane Boyne	DianeB	Leeds Palliative Care Network Manager	LPCN
Emily Curran	EC	LPCN Clinical Executive Team Member	SRWFH
Jane Robinson	JR	Manager	Leeds Bereavement Forum
Leigh Taylor	LT	LPCN Clinical Practice Educator	LPCN
Sian Cartwright	SC	Head of Health and Development	Carers Leeds
Kelly Hart	KH	NHS Graduate Management Trainee	SGH
Sarah McDermott	SMc	LPCN Clinical Exec Team Member)	LCH
Jenny Baines	JB	Senior Pathway Integration Manager (End of Life and Frailty)	Leeds Health and Care Partnership
Chris Bonsell	CB	LPCN Lead for Medicines Management	LPCN
Guests			
Lucy Zeigler	LZ	Professor of Palliative Care	AUPC
In attendance			
Amanda Storer	AS	Leeds Palliative Care Network Administrator (Notes)	LPCN
Apologies			
Trish Stockton	TS	LPCN Education Lead	SGH
Heather McClelland	HMc	LPCN Clinical Executive Team Member	SGH
Natalie Sanderson	NS	Head of Clinical Services	SRWFH
Mike Stockton	MS	Chief Medical Officer and Consultant in Palliative Medicine	SGH
Suzanne Kite	SK	Consultant in Palliative Medicine	LTHT
David Whitley - McDermott	DWM	HR Project Manager	LTHT
Michelle Atkinson	MA	Chief Officer	Leeds Care Association
Lesley Charman	LC	LPCN Clinical Executive Team Member	LTHT
Elizabeth Rees	ER	Lead Nurse End of Life Care	LTHT
Clare Russell		Director of Information & Culture	SGH
Mandy Gash		Palliative Care Clinical Quality Lead	LCH
Andrea Dobson	AD	Head of Continuing Care	LCC
Joan Nelson	JN	Palliative Care Clinical Quality Lead	LCH
Laura Speight	LS	Head of IPU	SGH
Jo Neiland	JN	Head of Community Services	SGH

1. Welcome and Apologies		
Adam welcomed everyone to the meeting especially Lucy Zeigler. Apologies were given as shown above.		
Adam and the Group formally thanked Amanda for all her hard work as LPCN administrator and wished her well in her retirement, as this was her last LPCN Group meeting.		
2. Approval of Previous Action Log and Matters arising		
The Action Log of the Meeting held 17 th July was agreed as a correct record.		
Matters Arising – see below		
228	Members were asked to consider if they knew of anyone who would be interested in taking up the role of LPCN Education Lead - <i>Was discussed by the Education Group and the Exec Team. There may be some interest in the post in the coming year. Leigh has agreed to continue as the link person on the LPCN Exec Team for the present.</i>	All
229	System Issue 3 – Syringe Drivers will be closed and removed from the Systems Issue Log - <i>Done</i>	DB
230	Diane will re -circulate the form and information on how to report issues with access to medicines - <i>This was recirculated.</i>	DB
3. Chair's Update		
There were no updates not already on the meeting Agenda		
4. Network Manager's Update		
Recent changes at the LPCN <ul style="list-style-type: none"> • Ellie Kane has left Wheatfields and is therefore no longer Chair of the LPCN Equality, Diversity and Equality Group; we are currently seeking a replacement. • Natalie Sanderson and Clare Russell have agreed to take over as joint Chair of the LPCN Bereaved Carers' Survey Group. Thanks were given to Helen Syme and Claire Iwaniszak for there long support of this group. • Adam is in his 4th year as Chair of the LPCN and is willing to continue for one further year but we are actively looking for someone to take over as Chair in the coming year. • Emily will be leaving on maternity leave in January so a new representative for the LPCN from Wheatfields will be needed. • Ruth Gordon has agreed to support the Respiratory workshop planned shortly • Justine Ball will be starting shortly as the new LPCN Administrator. 		
5. AUPC		
Lucy gave an overview of the current work of the AUPC		
The AUPC has always had a strong affiliation with St Gemma's but are also looking at how to build relationships and infrastructure to support research across the region.		
Mike Bennett retired in May last year. The AUPC has Lucy, as Professor of Palliative Care; there are also 4 tenured posts as associate professors, which represents a significant commitment from the university.		

Historically palliative care has not attracted much funding for research but this is changing. The government are now funding 12 NIHR partnerships. This was designed to bring teams together to write good quality research bids. This has enabled a number of grant applications to be made

There is a large portfolio of existing research, which the AUPC leads, and a number of projects they contribute to as co-investigators. The AUPC produces approximately 40-50 academic papers per year.

There is now a wish to increase the impact on clinical practice. An application was made along with King's College London and Hull York Medical School to host the first palliative care policy research institute. This has been successful and presents the opportunity for a direct line into policy.

Sarah Mitchell was appointed as a Clinical associate professor and has now been appointed as the interim NHS National Clinical Director for End of Life Care replacing Bee Wee.

We are looking to rebuild a clinical academic pipeline in palliative care, as this is currently not very strong. An academic clinical fellow post is about to be advertised. The NIHR Insight programme is another commitment to fund training opportunities for nurses and AHPs in research.

Current research includes pain physiology, ways of mapping neuropathic pain, the use of electronic systems and how technologies can help in remote places. Sarah works on addressing inequalities and Lucy has been looking at integrating palliative care earlier alongside other areas such as oncology. Her work is now moving towards looking at young adults and the transition between children's and adult services.

The members discussed how the AUPC and the LPCN could form closer links.

An AUPC member has been invited to attend the Evidence into Practice Group.

The importance of being aware of AUPC research to inform new guidelines etc. was discussed.

Adam agreed to come and present to the AUPC about the work of the LPCN. – **Action 231**

7. EOL Population Board

The financial situation continues to be very difficult.

The new ICB structure will be released next week and this may mean some significant changes.

The Health Leeds Plan has been refreshed for the city. It has 2 goals

Goal 1 - Reduce preventable unplanned care utilisation across health settings.

Goal 2 - Increase early identification and intervention of both risk factors and actual physical and mental health.

A sub group is looking at EoLC population with regard to attendances around respiratory conditions. This is being informed by significant data analysis being undertaken.

The board is required to make savings in funding and this has had an impact on the Bereavement services and Inclusion service, which are now vulnerable. The impact of the uncertainty on the services was noted as this makes it impossible to forward plan.

The EoL Board itself does not make funding decisions as these are made at a higher level. The EoL board can make representations and recommendations about proposals. Adam as chair of the LPCN does not have a voting position on the Board but is a clinical advisor.

Potential savings have also been identified around pharmacy and the respiratory work.

8. Finance report

The Q2 Finance report is not yet available.

There have been no new bids for LPCN funding

Some of the projects have closed so their budget lines have been removed.

The inflationary impact on salaries will have an impact on the spend and budget overtime.

9. Risk Register/ Systems Issue Log		
<p>Risk 1 Capacity – The capacity issues have previously been discussed. Emily will be leaving on maternity leave in January.</p> <p>Systems Issue 6 – Mental Health Therapy Post - the post holder has now left and there is no one at LYPFT with the skills to take on the job. There is no recurrent funding so the post will probably be lost.</p>		
10 Programme Overview		
<p>The members reviewed the Programme.</p> <p>The Respect Audit, the audit is progressing well</p> <p>Improving Planning Ahead - A closure document has been prepared to share with the LCH quality committee to show how ReSPECT has been implemented.</p> <p>A review of the template against the information standard has also taken place.</p> <p>Bereaved Carers' Survey- The draft survey report is out for comment with the group</p> <p>Evidence into Practice Group – The group is meeting tomorrow (21st). The Liver and Renal guidelines are out for final comment. The Bleeding and Seizure guidelines have been approved and uploaded to LHP and the LPCN website.</p> <p>Transfer of Care – An agreement has been made about the transfer of drugs to hospices, which is being finalised.</p> <p>Education – The ECHO GP Programme has been closed, as it was not well attended. The Programme is being reviewed. The AHP Programme starts soon.</p> <p>Care Home Strategy – A report is being compiled to inform a wider discussion.</p> <p>LTHT CSW Education – The training project has now started.</p> <p>Patient Leaflet – Content for the new leaflet is being drafted.</p>		
11. West Yorkshire ICS		
<p>Adam was unable to attend the last meeting. The minutes have not yet been received.</p> <p>The Healthwatch survey has the draft report out for comments.</p> <p>The ICS restructure is also happening at the ICS. Charlotte Goulding is leaving as Programme Manager for PEOLC.</p> <p>Adam sent an LPCN response to the All Parliamentary Group questions about funding for palliative care in hospices.</p>		
11. Updates from the Members		
<p>SRWFH - Jacqui McGlashen will be taking over Pippa's role as Community Services Lead.</p> <p>LCH – organisation changes continue and there is an acting Chief Exec.</p> <p>ICB – voting membership for the board is being clarified - interoperability is also being progressed through BI IT colleagues.</p> <p>LTHT – Liz Rees is seconded to the Quality Team for 2 days a week. Liz Brown is covering some of her role.</p> <p>There are a number of vacancies in nursing team.</p> <p>LTHT are reviewing all their end of life care guidelines</p> <p>The Parkinson's Team have made a link with Karen Neoh; they have developed their own PD specific guidelines, which could be adopted by the LPCN.</p>		
12. AOB		
There was no further business.		
13. Actions Agreed		
231	Adam agreed to liaise with Lucy, to arrange to come and present to the AUPC about the work of the LPCN	AS/LZ
14. Next Meeting		
The next meeting is planned for Wednesday 15 th November 2023 10:00-11:30 via Zoom		